



Please enjoy reading this month's volunteer newsletter featuring news and updates from the Hillwood staff.

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## MAY 2023 SCHEDULE

The May 2023 schedule is now open to all interpretation volunteers in Volgistics, complete with private tours and special events. Please log in to your [Volgistics account](#) to schedule your shifts. If you have any changes or questions regarding the volunteer schedule, please continue to contact [volunteers@hillwoodmuseum.org](mailto:volunteers@hillwoodmuseum.org). Thank you.

[Log into Volgistics](#)

**Please Note:** Microsoft ended support for its Internet Explorer web browser on June 15, 2022. Volgistics no longer supports Internet Explorer. If you are a windows user using Internet Explorer, please switch your internet browser to Microsoft Edge, Firefox, Chrome, or Safari.

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## STAFFING UPDATE

Hillwood is pleased to share a few staff updates and welcome a new staff member to the Hillwood team.

### Visitor Services

Please congratulate **Marisa Gonzalez, Hillwood's new visitor services coordinator**. Marisa moves to the visitor services department starting on Monday, April 17. Building upon the skills she's gained from overseeing the volunteer program, Marisa will help lead the visitor services staff in providing the best possible visitor experience. Her new role will utilize Marisa's superb customer services skills and provide her with the opportunity to work more closely with our visitors and members as well as volunteers when on-site in the visitor center. Marisa's schedule will be Tuesday-Saturday.

### Volunteer Programs

Please welcome **Sabrina Utz, Hillwood's new volunteer programs coordinator**. Starting on Monday, April 17, Sabrina will oversee volunteer scheduling, communication, recruitment, and overall

support of volunteers in their roles at Hillwood. She brings a strong background in museum operations and volunteer management from Tudor Place Historic House and Garden in Washington, D.C., where she planned and led their summer docent recruitment and training. Sabrina's work experience has been enriched by her studies at Roanoke College, Salem, VA where she obtained a bachelor of arts degree in history with a concentration in public history. Sabrina's schedule will be Monday-Friday and her office will be located in the Butler's House. She can be reached at 202.243.3943 or [sutz@hillwoodmuseum.org](mailto:sutz@hillwoodmuseum.org).

**A friendly reminder:** Interpretation volunteers will continue to email their scheduling questions and requests to [volunteers@hillwoodmuseum.org](mailto:volunteers@hillwoodmuseum.org).

## People and Culture

In keeping in line with Hillwood's recent change from Human Resources to People and Culture, Lisa Leyh's title has been updated to Head of Volunteer and Employee Engagement. She will continue to oversee the volunteer department and manage the new volunteer programs coordinator while also supporting staff engagement and training.

Join us in congratulating Marisa and welcoming Sabrina!

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## SAVE THE DATE: VOLUNTEER APPRECIATION RECEPTION

Join your fellow volunteers and Hillwood staff for a spring reception in your honor on **Monday, May 15** from **5-7 p.m.** The event will take place in-person under the C.W. Post center tent. An online invitation will be emailed this week. We eagerly look forward to gathering together and celebrating your collective contributions to Hillwood.

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## HELP US DESIGN A NEW VOLUNTEER LOUNGE

In March, Hillwood announced that the volunteer lounge will be moving to the Butler's House later this year, and we are excited to involve you in the design process for the new space.

**Volunteer Survey:** To gather your feedback, we have created a [brief survey](#). We would love to hear about your experiences in the current lounge and any suggestions you may have for the new one. The survey should only take a few minutes of your time.

For additional information on this and other upcoming changes at Hillwood, please visit the volunteer website to review the [March 21 announcement](#).

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## ASK AN ARCHIVIST

Each month via the volunteer newsletter, volunteers are invited to submit questions about Hillwood and Marjorie Post to Jason Speck, head of archives and special collections, for a new feature "Ask an Archivist." Marshalling the impressive resources of rare and unique materials housed in Hillwood's Collections and Research Center, Jason will select one question to answer and share in the volunteer newsletter each month.

**This month's question:** What port was the *Sea Cloud* docked during the years 1932 to 1941 and again between 1946 to 1953 when Marjorie Post sold it?

**This month's answer:** [Click here to read Jason's answer on some of the journeys and dockings of the \*Sea Cloud\*.](#)



*Sea Cloud*

To submit a question for a future newsletter, [click here](#). To learn more about the new Collections and Research Center, visit [Hillwood's website](#).

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## EARTH DAY E-WASTE COLLECTION

Earth Day is right around the corner and with that Hillwood is offering staff and volunteers the ability to recycle your e-waste with us. **Until the end of April**, we are partnering with an organization that is committed to reusing electronics when applicable, donating **usable laptops** to non-profit organizations and recycling materials locally with no exports. Bring old laptops you would like to recycle and place them in the clear bin located in the volunteer lounge in the mansion. If you have any questions, please reach out to [volunteers@hillwoodmuseum.org](mailto:volunteers@hillwoodmuseum.org).

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## 2023 DEAI LEARNER JOURNEY

Hillwood is committed to offering our staff and volunteers comprehensive training on Diversity, Equity, Accessibility, and Inclusion (DEAI) issues. To this end, we are pleased to announce the launch of DEAI Learner Journey, a new resource designed to aid individual learners to broaden their understanding of DEAI terms, issues, and educational resources. [Find at this link the Learner Journey self-guided training document](#). We recommend that you choose a learning path that suits your availability and dedicate some time to it in 2023.

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## HORTICULTURE HAPPENINGS

## In the Gardens

Tulip season is here! The gardens have come alive with color this past month as magnolias, cherries, and viburnums join thousands of bulbs, pansies, and spring blooming perennials to delight visitors of all sorts.

Please enjoy a few photos of the gardens and greenhouses captured by Drew Asbury, horticulturist and volunteer manager.



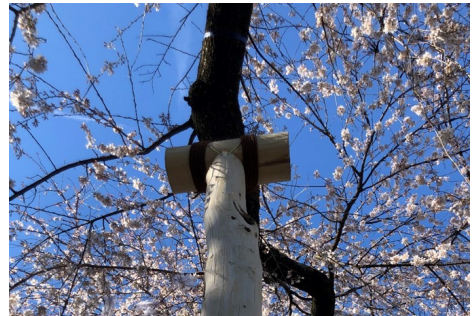
*Camellia near the formal rose garden*

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## U.S. National Arboretum Cherry Tree Restoration

In March, Hillwood's horticulture staff connected with the U.S. National Arboretum on a project to extend the life of two of their elder cherry trees. An expert was brought in from Japan to share a technique used there consisting of props and braces. The work culminated in a half day symposium on cherry trees.

[Click here to learn more about this interesting project and the details surrounding it.](#)



*Cherry Tree Restoration*

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## VOLUNTEER PROGRAMS

Please mark your calendars and join us for these upcoming volunteer programs.

### Volunteer Garden Tour: Woodland Path

**May 9-12 (Tuesday-Friday), 10:30-11 a.m.**

Join Marshall Paquin, senior gardener, for a garden tour and stroll along the woodland path! Group size is limited to 15 volunteers per tour. Tours will depart from the cold frames near the greenhouse. Please use the links below to sign up for a tour.

- [May 9 Volunteer Woodland Path Tour](#)
- [May 10 Volunteer Woodland Path Tour](#)
- [May 11 Volunteer Woodland Path Tour](#)
- [May 12 Volunteer Woodland Path Tour](#)

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## NEW ONLINE CONTENT

Missed a lecture? Be sure to visit the volunteer website and catch up on the newest online content, including new videos now available on the "[2023 Lecture Videos](#)" page.

- March 6: [Day of Horticulture](#)
  - April 3: [2023 Garden Docent Review for Spring with Jessica Bonilla](#)
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## STAFF HELP & RESOURCES

Thank you for being a part of the Hillwood community. Our "virtual doors" are always open. Feel free to reach us at [volunteers@hillwoodmuseum.org](mailto:volunteers@hillwoodmuseum.org).

-The Volunteer Support Team

Lisa Leyh, Marisa Gonzalez, Drew Asbury, and Samantha Hernandez

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### HILLWOOD AT HOME

Enjoy Hillwood through our comprehensive digital offerings, including the online collections, educational video library, mobile app, and virtual programs.

[Explore >](#)

### PLAN YOUR VISIT

Learn more about Hillwood's current visitor offerings, book an upcoming visit, and stay up-to-date on Hillwood's events and programs.

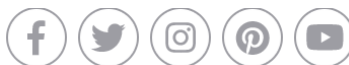
[Visit >](#)

### STAY CONNECTED

Visit the volunteer website for an archive of articles, images, and videos shared in the volunteer email and catch up on any reading you may have missed.

[Connect >](#)

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